

**FINANCE DIRECTOR, MSCD FOUNDATION**  
**MSCD FOUNDATION**  
**POSITION #E336**

In order to be considered as an applicant you must apply through the online application system at [www.mscdjobs.com](http://www.mscdjobs.com).

**RESPONSIBILITIES:** Responsible for Foundation operations, managing all day-to-day planning, administration, accounting, audit, finance, budget and human resources, , supervising all Foundation staff, oversee compliance with all policies, procedures of the Foundation as well as all accounting and regulatory requirements, managing all activities of the Foundation Board and communication with and between the Foundation Board, Metropolitan State College of Denver staff, including the President, Vice Presidents, Deans, Institutional Advancement staff, all account holders of the College, Accounting Services staff, various other College staff members, Board of Trustees, and major Donors. Go to <https://www.mscdjobs.com> for full position announcement and to apply for this position.

**EO STATEMENT:** Metropolitan State College of Denver is an equal opportunity employer and encourages women and minorities to apply.

**QUALIFICATIONS: Required Qualifications:** An active CPA license in Colorado or an active CPA License within a different jurisdiction that allows the applicant to apply for a Colorado Certified Public Accountant Certificate by reciprocity with at least 7 years accounting and audit experience. At least 3 years management experience in a foundation, higher education and/or corporate management. At least 5 years of staff supervision, leadership and team building. Strong leadership and interpersonal skills. Must be a team player and self-starter with excellent time management skills. Strategic thinker and creative problem solver. Excellent verbal and written communication skills. Personal and professional integrity. Demonstrated commitment to the mission and initiatives of a non-profit.

**DEADLINE:** 07/28/2010. All applicants must apply through the Online Application System at [www.mscdjobs.com](http://www.mscdjobs.com).

Metropolitan State College of Denver is one of the largest public, baccalaureate colleges in the nation and offers all the richness and diversity of a truly urban institution. With nearly 23,000 students, Metro State has the second-largest undergraduate population and educates more undergraduate Coloradans than any other college or university in Colorado.

With high-quality academics and a faculty unsurpassed in their expertise and commitment to students, Metro State is Colorado's best value in higher education. The College offers bachelor of science, bachelor of arts, bachelor of fine arts and bachelor of music degrees and is pursuing authorization to offer selected master's degrees beginning fall 2010. The College shares the 175-acre Auraria Campus in downtown Denver with two other post-secondary institutions.

Pursuant to Colorado Open Records Law, written materials in a search process may be open for inspection by the public.

Visit Metro State at [www.mscd.edu](http://www.mscd.edu)